



Lansdowne Farmers Market

2017 Regular Season Market Rules

Application and Sales Requirements:

- Vendors must complete a Lansdowne Farmers Market (LFM) application for approval by the LFM Committee.
- Food vendors (other than solely produce providers) must comply with Act 106 (www.eatsafepa.com).
- All vendors must only sell the goods listed on their application. Additions or changes may be submitted **one week in advance** for review by the Committee. Send changes to info@lansdownefarmersmarket.com.
- Vendors are permitted to resell items grown locally by other vendors as long as these items do not exceed 25% of your goods, unless otherwise approved by the Committee in advance. Resale may be disallowed if that item is available from another LFM vendor. All items being resold must be identified with a sign indicating their origin.
- Items containing nonlocal or imported ingredients must be approved by the Committee.
- The Committee reserves the right to request changes to vendor merchandise and displays to meet Market needs, including stocking more or less of particular items and changing displays or signage to better promote sales.

Dates/Times:

- The LFM runs on Saturdays from **May 27 to October 28, 2017**, from 9 a.m. to 1 p.m. An additional Pre-Thanksgiving Market is held on **November 18**.
- The LFM is **open rain, shine, or in any case of inclement weather**.
- All booths must be **set up and ready to sell by 8:50 a.m.** for a 9 a.m. opening.
- If you are going to be late, you must notify Market volunteer Jennifer Hoff at (610) 220-1385 as soon as possible. Vendors who are repeatedly late may face penalties.
- Booths must remain set up for business until 1 p.m., when breakdown may begin.
- **Can't make a Market?** You must notify Jennifer Hoff (610-220-1385) **no later than Thursday at 9 a.m.** before the Saturday Market. Vendors who fail to give notice by that deadline will be charged for the missed week.

Location and Setup:

- The Committee will determine all vendor booth locations, striving to provide the same space, to the extent possible.
- 10' x 10' tents are required and *each* tent leg must be secured with a **weight or weight bag of at least 20 lb or more**. That means one tent requires four 20-lb weights; two tents require eight 20-lb weights. Also, you must use weights specifically designed for tent legs. Weights must be securely fastened to the tent leg or frame — simply laying the weights on the tent leg's "foot" is not acceptable. **DO NOT USE** dumbbells, coolers, products, or other items, or tie the tent legs to vehicles. Because safety is our primary concern, **the LFM committee reserves the right to remove unsecured or unsafe tents**.
- We encourage vendors to have attractive booths featuring signs showing your name and business location, appropriate merchandising displays, and adequate tables/furniture for displaying items. You may promote your organization's appearance at other farmers markets as long as they do not conflict with the LFM's day and time. Vendors must supply their own tents, tables, tablecloths, etc., for their setup.
- Vendors are entirely responsible for their own booth setup and breakdown. All spaces must be kept clean and are subject to inspection by the LFM committee or local Health Inspector at any time. You must collect your garbage and trash at the end of the Market and dispose of it off-site. **DO NOT USE the Markets trash bins**.

Fees:

- The weekly vendor fee is \$35 for one space or \$50 for two spaces. Weekly fees must be paid by cash or check on the day of the Market. Monthly or seasonal payment in advance is also encouraged.
- **New vendors and nonweekly vendors must pay a two-week security deposit totaling \$70 for one space or \$100 for two spaces.** We will use the deposit to collect fees for up to two markets missed without adequate notice. (See "Can't make a market?" bullet on the left.) You will also forfeit the entire deposit if you leave the Market before the season is over, with or without notice. Otherwise, you'll be refunded the money at the end of the regular season.
- If you need electricity, please indicate this on your application; the Committee must approve use of the on-site electrical outlets. There will be a \$10 charge per Market for electrical use. Gas generators are not permitted.